

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
Coatesville Area Senior High School Auditorium
July 25, 2017 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Dean A. Snyder, President	(Operations Committee)
Ann M. Wuertz, Vice President	(Education & Policy Committees)
Stuart C. N. Deets	(Finance Committee)
Brenda L. Geist	(Operations Committee)
Bashera Grove	(Policy Committee)
James Hills	(Education & Finance Committees)
Laurie C. Knecht	(Operations Committee)
Thomas Siedenbuehl	(Finance & Policy Committees)
Deborah L. Thompson	(Education Committee)

Administration

Dr. Cathy Taschner, Superintendent of Schools
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning
Ronald G. Kabonick, Director of Business Administration and School Board Secretary
Karen Hall, Director of Human Resources
Dr. Cynthia Ajemian, Director of Special Education
Rita Perez, Director of Pupil Services
Jason Palaia, Director of Elementary and Secondary Education

Solicitor

Michael I. Levin, Esquire

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the June 27, 2017 School Board meeting subject to any additions, deletions, modifications or clarifications. (Enclosure)

Motion: _____ Second: _____ Vote:

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the July 11, 2017 Special Board meeting subject to any additions, deletions, modifications or clarifications. (Enclosure)

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An executive session will be held on Monday, July 24, 2017 for legal and personnel reasons.
 An executive session was held on Monday, July 10, 2017 for legal and personnel reasons.

SUPERINTENDENT’S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
August 8, 2017	6:00 PM	All Committees & Special Meeting	C.A.S.H.S. Auditorium
August 22, 2017	~	First Day of School for Teachers	All CASD Schools
August 22, 2017	7:00 PM	School Board Meeting	C.A.S.H.S. Auditorium
August 28, 2017	~	First Day of School for Students	All CASD Schools

SPECIAL REPORTS

- Charter School Survey – Dr. Cathy Taschner
- Master Facility Planning – The Schrader Group
- Proposed Lunch Prices – Erin Robinson, Food Services
- Request for Temporary Use of the Benner Building – City of Coatesville
- Secondary Administration Presentation on Weighted Courses in Music and Physical Education

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Dean Snyder, Board President*)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)

A. **Financial Statements**

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements, and the Bills Payable list, as presented. (*Enclosures*)

B. **Kennett Square Revitalization Task Force Donation – AFJROTC**

RECOMMENDED MOTION: That the Board of School Directors accept the \$300 donation, from the Kennett Square Revitalization Task Force for the Unit’s Kennett Square Memorial Parade Participation, for the AFJROTC Program.

C. **Western Pest Service – Caln Elementary School**

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between CASD and Western Pest Services, in the amount of \$333 per month, as presented.

D. **Lifetouch Studios Commission Check – Reeceville Elementary School**

RECOMMENDED MOTION: That the Board of School Directors accept the commission check of \$803 for the 2016-27 Spring Individuals Program, as presented.

E. **BerkOne Service Agreement – Transportation Notification Services**

RECOMMENDED MOTION: That the Board of School Directors approve the BerkOne Service Agreement to print and mail student transportation notifications, as per the attached agreement.

F. **Safe Schools Training Annual Subscription**

RECOMMENDED MOTION: That the Board of School Directors approve the Safe Schools Training Annual Subscription, as presented.

G. **Marketplace Programs – Chester County Intermediate Unit**

RECOMMENDED MOTION: That the Board of School Directors approve the Chester County Intermediate Unit purchase and pricing, as presented. (*Confidential Enclosure*)

H. **Human Resources Report**

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Binns, Donna Marie, Teacher for North Brandywine Middle School. Letter Dated: 6/26/2017. Reason: Personal. Effective: 6/30/2017.
- 2) Brown, Christy, Teacher for Reeceville Elementary School. Letter Dated: 6/9/2017. Reason: Personal. Effective: 6/9/2017.
- 3) Cumens, Caitlin, Teacher for Reeceville Elementary School. Letter Dated: 7/12/2017. Reason: Personal. Effective: 9/8/2017.
- 4) Rodkey, Frances, Teacher for Scott Middle School. Letter Dated: 7/12/2017. Reason: Retirement. Effective: 7/12/2017.
- 5) Turley, Daniel Shawn, Teacher for Coatesville Area Intermediate High School. Letter Dated: 7/11/2017. Reason: Personal. Effective: 7/28/2017.

b. NON-CERTIFIED

- 1) Arms, Dennis, Executive Administrative Assistant to the Assistant to the Superintendent. Letter Dated: 7/11/2017. Reason: Personal. Effective: 7/28/2017.
- 2) Armstrong, Cheryl, Executive Administrative Assistant to the Business Administrator. Letter Dated: 7/10/2017. Reason: Personal. Effective: 7/21/2017.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Bonner, Mike, Assistant Wrestling Coach for Coatesville Area Senior High School. Posted: 6/12/17. Salary: \$3,817.61. Effective: 2017—2018 School Year. SP4: Staff.

3. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approve the Voluntary Transfer of:

a. CATA

- 1) Clark, Wendy, move from Teacher for Caln Elementary School to King's Highway and East Fallowfield Elementary Schools. Effective: 8/22/2017.

4. Involuntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approve the Involuntary Transfer of:

a. CATA

- 1) Castaldi, Jason, move from Teacher for Coatesville Area Intermediate High School to North Brandywine Middle School. Effective: 8/22/2017.
- 2) Gellner, Jonah, move from Teacher for Scott Middle School to Coatesville Area Senior High School. Effective: 8/22/2017.
- 3) Kuhl, Jennifer, move from Teacher for Coatesville Area Intermediate High School to Scott Middle School. Effective: 8/22/2017.
- 4) Kurtzhals, Denim, move from Teacher for CASD Cyber Academy to Coatesville Area Intermediate High School. Effective: 8/22/2017.
- 5) Renshaw, Sharon, move from Teacher for North Brandywine Middle School to Coatesville Area Intermediate High School. Effective: 8/22/2017.
- 6) Vint, Craig, move from Teacher for Coatesville Area Intermediate High School to Scott Middle School. Effective: 8/22/2017.
- 7) Warren-Ward, Octavia, move from Teacher for North Brandywine Middle School to Coatesville Area Intermediate High School. Effective: 8/22/2017.

5. Correction(s)

RECOMMENDED MOTION: That the Board of School Directors approve the Corrections as indicated:

a. NON-CERTIFIED

- 1) Massey, Sharon, Executive Administrative Assistant to the Assistant Superintendent. Posted: 7/12/2017. Salary: \$45,000 (prorated). Effective: 7/24/2017. SP4: Staff. Correction: Title change.

H. Human Resources Addendum

RECOMMENDED MOTION: That the Board of School Directors approve the Human Resources Addendum of Involuntary Transfers, as outlined below:

1. Involuntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approve the Involuntary Transfer of:

a. CATA

- 1) Buckwash, Nicole, move from Teacher for King's Highway Elementary School to East Fallowfield Elementary School. Effective: 8/22/2017.

- 2) Coccia, Vince, move from Teacher for South Brandywine Middle School to North Brandywine Middle School. Effective: 8/22/2017.
- 3) Conlan, Mary Grace, move from Teacher for North Brandywine Middle School to South Brandywine Middle School. Effective: 8/22/2017.
- 4) Elphick, Sarah, move from Teacher for King's Highway Elementary School to Gordon Early Literacy Center. Effective: 8/22/2017.
- 5) English, Rodney, move from Teacher for South Brandywine Middle School to Coatesville Area Intermediate High School. Effective: 8/22/2017.
- 6) Feldman, Scott, move from Teacher for Scott Middle School to South Brandywine Middle School. Effective: 8/22/2017.
- 7) Hengel, Carol, move from Teacher for Coatesville Area Intermediate High School to King's Highway Elementary School. Effective: 8/22/2017.
- 8) Hinkley, Robert, move from Teacher for Coatesville Area Intermediate High School to North Brandywine Middle School. Effective: 8/22/2017.
- 9) Kreger, Michelle, move from Teacher for North Brandywine Middle School to Scott Middle School. Effective: 8/22/2017.
- 10) Lloyd, Mallory, move from Teacher for Friendship Elementary School to King's Highway Elementary School. Effective: 8/22/2017.
- 11) Mento, Dan, move from Teacher for North Brandywine Middle School to Coatesville Area Intermediate High School. Effective: 8/22/2017.
- 12) Mier, Dustin, move from Teacher for North Brandywine Middle School to Coatesville Area Senior High School. Effective: 8/22/2017.
- 13) Muehlbach, Bob, move from Teacher for Coatesville Area Senior High School to South Brandywine Middle School. Effective: 8/22/2017.
- 14) Pearson, Eric, move from Teacher for South Brandywine Middle School to North Brandywine Middle School. Effective: 8/22/2017.
- 15) Sinton, Lexi, move from Teacher for Caln Elementary School to King's Highway Elementary School. Effective: 8/22/2017.
- 16) Wilkinson, Taylor, move from Teacher for Caln Elementary School to Reeceville Elementary School. Effective: 8/22/2017.

3. **EDUCATION COMMITTEE** (*Deborah Thompson, Chair*)

- A. **Spanish Club Field Trip to Puerto Rico**
RECOMMENDED MOTION: That the Board of School Directors approve the Spanish Club field trip to Puerto Rico, as presented.
- B. **CASD Cyber Academy Field Trip to the National Constitution Center**
RECOMMENDED MOTION: That the Board of School Directors approve the Cyber Academy field trip to the National Constitution Center, at no cost to the District, as presented.
- C. **Walnut Street Theatre Performance–Bully Buster Rides Again–East Fallowfield ES**
RECOMMENDED MOTION: That the Board of School Directors approve the Performance Agreement between CASD and the Walnut Street Theatre, in the amount of \$435, as presented.
- D. **Confidential Release and Settlement Agreement – Student 10007370**
RECOMMENDED MOTION: That the Board of School Directors approve the confidential Release and Settlement Agreement for student 10007370, as presented.
- E. **ABA2DAY Behavior Services LLC (New Student) Contract Agreement**
RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between ABA2DAY and CASD, as presented. (*Confidential Enclosure*)

4. **OPERATIONS COMMITTEE** (*Brenda Geist, Chair*)

- A. **Request to Waive Fees – Coatesville Police Department Fundraiser – 9/10 Center**
RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees for use of the 9/10 Center Auditorium, in the amount of \$468, for a Music Festival fundraiser to support the Coatesville Police Department’s Gun Buy Back Program on either Saturday, August 26, 2017 or Saturday, September 2, 2017 from 1:00 – 4:00 p.m.
- B. **Request to Waive Fees – City of Coatesville – Benner Building**
RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$3,111 per month, for use of the 3rd floor of the Benner building during the period of City Hall renovation and construction of the County District Court (*anticipated to be less than a year*).

5. **POLICY COMMITTEE** (*Ann Wuertz, Chair*)

- A. **Deletion of Policies**
RECOMMENDED MOTION: That the Board of School Directors approve the deletion of the following policies:

203.2	216.1	303	314.2	314.3
315	316	327	329	346

- B. **Policy 247 – Hazing – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 247.
- C. **Policy 340 – Responsibility for Student Welfare – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 340.
- D. **Policy 626.1 – Travel Reimbursement, Federal Programs – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 626.1.
- E. **Policy 827 – Conflict of Interest – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 827.

700 SERIES

- A. **Policy 701 – Facilities Planning – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 701.
- B. **Policy 702 – Gifts, Grants, Donations – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 702.
- C. **Policy 703 – Sanitary Management – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 703.
- D. **Policy 704 – Maintenance – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 704.
- E. **Policy 705 – Safety – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 705.
- F. **Policy 706 – Property Records – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 706.
- G. **Policy 707 – Use of School Facilities – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 707.
- H. **Policy 708 – Lending of Equipment and Books – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 708.

- I. Policy 709 – Building Security – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 709.
- J. Policy 710 – Use of Facilities by Staff – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 710.
- K. Policy 713 – Buildings and Grounds Management – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 713.
- L. Policy 716 – Integrated Pest Management – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 716, with revisions.
- M. Policy 717 – Cellular Phones – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 717.
- N. Policy 718 – Service Animals in Schools – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 718.

800 SERIES

- A. Policy 800 – Records Management – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 800.
- B. Policy 801 – Public Records – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 801.
- C. Policy 802 – School Organization – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 802.
- D. Policy 803 – School Calendar – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 803.
- E. Policy 804 – School Day – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 804.
- F. Policy 805 – Emergency Preparedness – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 805.

- G. Policy 805.1 – Relations with Law Enforcement Agencies – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 805.1.
- H. Policy 806 – Child Abuse – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 806.
- I. Policy 807 – Opening Exercises/Flag Displays – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 807.
- J. Policy 808 – Food Services – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 808.
- K. Policy 810.1 – Drug/Alcohol Testing – Covered Drivers – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 810.1.
- L. Policy 810.2 – Transportation – Video/Audio Recording – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 810.2.
- M. Policy 811 – Bonding – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 811.
- N. Policy 812 – Property Insurance – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 812.
- O. Policy 813 – Other Insurance – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 813.
- P. Policy 814 – Copyright Material – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 814.
- Q. Policy 815–Acceptable Use of Internet, Computers & Network Resources – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 815.
- R. Policy 818 – Contracted Services – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 818.

- S. **Policy 819 – Suicide Awareness, Prevention and Response – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 819.
- T. **Policy 822 – Automated External Defibrillator (AED) / Cardiopulmonary Resuscitation (CPR) – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 822.
- U. **Policy 823 – Naloxone – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 823.
- V. **Policy 824 – Maintaining Professional Adult/Student Boundaries – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 824.
- W. **Policy 828 – Fraud – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 828.
- X. **Policy 830 – Breach of Computerized Personal Information – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 830.

900 SERIES

- A. **Policy 901 – Public Relations Objectives – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 901.
- B. **Policy 902 – Publications Program – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 902.
- C. **Policy 903 – Public Participation in Board Meetings – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 903.
- D. **Policy 903.1 – Circulation of Material at Board Meetings – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 903.1.
- E. **Policy 904 – Public Attendance at School Events – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 904.
- F. **Policy 905 – Citizen Advisory Committees – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 905.

- G. Policy 906 – Public Complaints – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 906.
- H. Policy 907 – School Visitors – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 907.
- I. Policy 908 – Relations with Parents/Guardians – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 908.
- J. Policy 909 – Municipal Government Relations – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 909.
- K. Policy 910 – Community Engagement – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 910.
- L. Policy 911 – News Media Relations – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 911.
- M. Policy 912 – Relations with Educational Institutions – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 912.
- N. Policy 913 – Non-School Organizations/Groups/Individuals – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 913.
- O. Policy 914 – Relations with Intermediate Unit – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 914.
- P. Policy 915 – Booster Clubs – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 915.
- Q. Policy 916 – Volunteers – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 916.
- R. Policy 920 – Parental/Family Involvement – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 920.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District Website.
Copies of the minutes will be maintained in the Office of the Board Secretary.*